



APPENDIX 1 – Processing of Applicant Personal Information for the event – Data Protection Notice

This Data Protection Notice defines the terms and conditions applicable to the processing of any personal information required to this effect, and constitutes an agreement between you, your responsible organisation and ANOC governing your access to and use of the Registration System.

Purpose of asking for applicants’ and guests’ personal data and what you may request of ANOC

The Association of National Olympic Committees (ANOC) requires certain personal information of the applicants and their guests (see “Guests” section below) to register them for our Event for which you are seeking their registration. We have kept the quantity of data we ask to the minimum required to provide all applicants with the services you are registering them for. All personal data will be deleted 90 days after the Event upon your request. You may request a copy of your applicants’ and their guests’ data and the rectification or deletion of any incorrect data at any time. You may request that the processing of your applicants’ and their guests’ data by ANOC be stopped and/or that their data not be disclosed to third parties. If you request that ANOC stop processing their data, this may prevent ANOC from registering them for the Event. All references to “their data” refer to your applicants’ own data and the data of their guests that you have provided.

Personal information we store

Information collected through the Registration System includes: Title, given name, family name, gender, email address, assistant email address, photo, organization/company, group, position/function, identity document copy and details (nationality, number, date of issuance, expiry date), date of birth, , phone number, food intolerances & allergies, flight and other means of transport information, accommodation location and type, guests (and all the listed information for each guest) and, where applicable, information necessary to apply for a visa.

Sharing information with third parties and international transfer

Where necessary for the purposes of providing all applicants with the services you are registering them for, ANOC is authorized to share the applicants’ and their guests’ personal information with the following recipients:

- Travel service providers
- Accommodation service providers
- Local Organising Committees

Personal information collected through the Registration System will usually be processed in the European Union or in Switzerland. However, some of the recipients mentioned above may be based in the country where the Event is taking place or in other countries. Some countries do not provide in their laws for a level of protection of your applicants’ and their guests’ privacy equivalent to the one applied within the European Union and Switzerland. If necessary, ANOC will take the necessary measures as required by applicable laws.

Capture and use of images

Every participant in the Event agrees to be filmed, televised, photographed, identified and/or otherwise recorded during the Event, and that their captured or recorded image, together with their names, likenesses, voices, performances and biographical information, may be used, including copied and communicated to the public, in any content, format and through any media or technology whether now existing or created in the future, without payment, for the maximum duration permitted by applicable law and when applicable



at least until they are in the public domain, by ANOC and its affiliates or third parties such as broadcasters social media networks, the International Olympic Committee, National Olympic Committees (NOCs), Continental Associations of NOCs, International Sport Federations, Organizing Committees for the ANOC General Assembly and ANOC World Beach Games, and third parties authorized by ANOC during and after the Event in relation to the celebration and direct or indirect promotion of ANOC events or ANOC in a commercial or non-commercial manner.

Accessing your applicants' and their guests' personal data

The applicants and their guests can access their registration at any time using the responsible organisation's login link.

Editing your applicants' and their guests' personal data

You can edit your applicants' and their guests' registration at any time using the responsible organisation's login link.

Removing your applicants' and their guests' personal data

Should you wish your applicants' and their guests' personal information to be removed, the procedure is the following:

- Contact us using the details at the bottom of this page (We may ask you to prove your identity)
- ANOC will remove all personal data from our system and from our backups
- Once this is done, the deletion will be confirmed with you by email

Guests

ANOC may allow registering a limited number of guests for an Event, for which some guest's personal information may be required. Prior to submitting any personal information on behalf of your applicants' guests, you are responsible to inform the guests, obtain their authorization to act on their behalf and ensure that they understand the present Terms, especially the conditions applicable to the collection, transfer and processing of their personal information.

Please note, that you can only register guests who are under 18 years old or a minor in their country of residence if you are specifically and expressly authorized and directed to do so by such persons' parent or legal guardian. By registering a guest who is under 18 years old or a minor in their country of residence, you represent to ANOC that you have been specifically and expressly authorized and directed to do so by their parent or legal guardian.

For any additional information or should you require any assistance, please contact the ANOC Office at:

Address: Chemin des Charmettes 4, 1003 Lausanne, Switzerland

Email: events@anocolympic.org

Tel.: +41 21 321 52 60



APPENDIX 2 – Processing of Applicant Personal Information for the CRM – Data Protection Notice

Purpose of asking for your applicants' and their guests' personal data

The Association of National Olympic Committees (ANOC) also owns a CRM (Customer Relationship Management) platform where we keep information about our contacts. All event applicant' and their guests' personal details are kept in the CRM so that we can invite them to participate in similar events organized by us. This information is never sold or transferred to any other party. Their personal information is automatically deleted after 24 months of inactivity or upon request from you.

Personal information we store

Information stored includes: Title, given name, family name, gender, email address, assistant email address, photo, organization/company, position/function, identity document details (nationality, number, date of issuance, expiry date), date of birth, preferred language, phone number and history of ANOC events attended.

Accessing your applicants' and their guests' CRM personal data

The applicants and their guests can access their CRM personal data at any time by contacting us using the details at the bottom of this page.

Editing your applicants' and their guests' personal data

The applicants and their guests can edit their CRM personal data at any time by contacting us using the details at the bottom of this page.

Right to have your applicants' and their guests' CRM personal data removed

Should you wish your applicants' and their guests' personal information to be removed, the procedure is the following:

- Contact us using the details at the bottom of this page (We may ask you to prove your identity)
- ANOC will remove all personal data from our system and from our backups
- Once this is done, the deletion will be confirmed with you by email

For any additional information or should you require any assistance, please contact the ANOC Office at:

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